#### PRIVACY AND DATA PROTECTION POLICY

Tall Ship Adventures Pte Ltd ("TSAPL") is committed to protect the privacy of your personal information. Please read the following policy to understand what personal data is collected, and for what purposes it is used for.

By providing your personal data to us, you are consenting to the collection, use and disclosure as described in this policy.

### Type of Personal Data We Collect

We request information from you in several ways such as through our websites, application portals, forms, surveys, and/or other channels that may be used to personally identify you, including but not limited to:

- 1. Your personal information such as your name, NRIC/FIN/Passport number, date of birth, gender, nationality;
- 2. Your contact information such as postal addresses, email addresses, mobile, telephone and fax numbers, meal preferences:
- 3. Your billing information, including name of the credit/debit cardholder, credit/debit card number, security code and expiry date.

## Purposes for which the Personal Data is Collected, Used and Disclosed

We may use the personal data you provided for one or more of the following purposes:

- 1. In relation to your registration for events, activities and/or charter;
- 2. For the supply of any goods and/or services which we may offer to you or you may require from us;
- 3. For your use of the online services at any of our websites and/or through other digital or telecommunication channels;
- 4. For identification and verification purposes in connection with any of the goods and/or services that may be supplied to vou:
- 5. To contact you regarding your enquiries and/or feedback;
- 6. For market research, for example to measure consumer demand or interest in various offerings;
- 7. To send news and events updates, and/or marketing campaigns in relation to the goods and/or services that we and/or our business partners provide, or on our behalf. You may unsubscribe from this service at any time;
- 8. To facilitate payment for goods and/or services provided by us and/or a third party on our behalf including verification of credit card details with third parties and using the personal data you provide to conduct matching procedures against databases of known fraudulent transactions (maintained by us or third parties);
- 9. To disclose to a third party to comply with any law, legal requirements, orders, directions or requests from any court, authority or government body of any jurisdiction, which may be within or outside Singapore;
- 10. To help us improve our services to you.

When you browse our website, you generally do so anonymously. We do not at our website automatically collect Personal Data unless you provide such information.

If you provide us with any Personal Data relating to a third party (e.g. information of your spouse, children, parents, and/or employees), by submitting such information to us, you represent to us that you have obtained the consent of the third party to provide us with their Personal Data for the respective purposes.

You should ensure that all Personal Data submitted to us is complete, accurate, true and correct. Failure on your part to do so may result in our inability to provide you with the services you have requested.

# Protection of your information

To safeguard your personal data, all electronic storage and transmission of personal data are secured with the appropriate security technologies. We use reasonable endeavor to protect personal information from loss, misuse and alteration. Unfortunately, we cannot guarantee that data transmitted over the Internet will always be secure. As a result, while we strive to protect your personal data, we cannot ensure or warrant the security of any information you transmit to us or from our online products and services and you do so at your own risk. Upon receipt of your transmission, we strive to ensure the security of that information in our systems.

#### Use of cookies

We do not use cookies on our website.

#### Withdrawal of Consent

TSAPL seeks to collect and may use and/or disclose your personal data for matters relating to your event and/or the conduct of the Company's business in accordance with the Personal Data Protection Act 2012. TSAPL may from time to time use your personal data to inform you of related news and promotions, goods, services and events. TSAPL may also use your personal data for the conduct of statistical research and studies, and analyse the data collected to administer, develop and improve its services.

TSAPL will adhere to the Do Not Call (DNC) Provisions for the telemarketing of our promotions and activities to all our customers and public. If you no longer wish to receive marketing messages from us via voice call, and/or text and fax messages, you may request to withdraw your consent by writing to:

The Data Protection Officer
Tall Ship Adventures Pte Ltd
1 Maritime Square
#10-31
Singapore 099253

Email: dpo@tallship.com.sg

#### **Data Access and Correction**

If you would like to have a copy of your personal data being held by us, or to update and/or correct the personal data which you have previously provided to us, please write to:

The Data Protection Officer
Tall Ship Adventures Pte Ltd
1 Maritime Square
#10-31
Singapore 099253

Email: dpo@tallship.com.sg

We reserve the right, or may, charge a reasonable fee for the processing of any data access request.

We will correct your personal data as soon as practicable.

## **Enquiries**

For any enquiries on our privacy and data protection policy, please write to:

The Data Protection Officer
Tall Ship Adventures Pte Ltd
1 Maritime Square
#10-31
Singapore 099253

Email: dpo@tallship.com.sg

TSAPL reserves the right to change this policy with or without notice.